**Finding Aid for the**

 **Center for Puppetry Arts Collection**

**Prepared by Kelsey Fritz**

**2013**

**Collection Summary**

**Title:** Center for Puppetry Arts Collection

**Span Dates:** 1978-Present

**Bulk Dates:** 1978-Present

**Creator:** The Center for Puppetry Arts

**Extent:**

**Language:** English

**Repository:** Nancy Lohman Staub Puppetry Research Library at the Center for Puppetry Arts in Atlanta, GA.

**Abstract:** The institutional archives of the Center for Puppetry Arts. The collection contains show programs, museum exhibition materials, advertising materials, fundraising materials, and other ephemera.

**Administrative Information**

**Provenance:** This collection has been collected by the Center for Puppetry Arts since its founding in 1978.

**Processing History:** Center for Puppetry Arts Museum staff began collecting the institutional archives in 1978. Up to 2012 the collection had been partially processed and rehoused but had a significant backlog of unprocessed material. In 2013 the collection was fully processed, all documents were rehoused into archival boxes, and a finding aid was made.

**Copyright Status:** Some material may be copyrighted or restricted. It is the patron's obligation to determine and satisfy copyright or other case restrictions when publishing or otherwise distributing materials found in the collections.

**Access and Restrictions:** The records of the Center for Puppetry Arts collection are open to research by appointment only. The library and archives are open Monday-Friday from 9:30 to 3:30, it is suggested that researchers call a week in advance to set up an appointment.

**Preferred Citation:** Researchers wishing to cite this collection should include the following information: Container name and number, Center for Puppetry Arts Collection, Center for Puppetry Arts, and Atlanta, GA.

**Scope and Content Note:** The Center for Puppetry Arts Collection contains show programs, museum exhibition materials, advertising materials, fundraising materials, and other ephemera, which span from 1978 to Present to preserve the institutional history of the Center. The collection includes specific materials from our Museum department, Production department, Marketing department, Education department, and Development department. All materials represent the museum exhibits and other events that have either occurred at the Center for Puppetry Arts or were done as part of the Educational Outreach Program at the Center for Puppetry Arts or an event associated with the Center for Puppetry Arts or Vagabond Marionettes.

**Organization of the Papers**

The Center for Puppetry Arts Collection contains materials that span from 1978 to the present. The collection is divided into series by seasons. Each season starts in June and runs for a year. An example of a typical season is June 2012-May 2013.